

Secretarial Notes
Regional Planning Affiliation (RPA)
Technical Advisory and Policy Board Joint Meeting

Date: Thursday, June 23, 2022
Time: 9:00 a.m.
Place: ECIA, 7600 Commerce Park/Zoom

Technical Advisory Board Members Present:

<input checked="" type="checkbox"/> Todd Kinney, (Chair) <i>Engineer, Clinton County</i> <input type="checkbox"/> (proxy Tom Determann)	<input checked="" type="checkbox"/> Anthony Bardgett <i>Engineer, Dubuque County</i> <input checked="" type="checkbox"/> (proxy Harley Pothoff)	<input checked="" type="checkbox"/> Anthony Bardgett <i>Delaware County Engineer</i> <input type="checkbox"/> (proxy Jeff Madlom)
<input type="checkbox"/> David Dryer <i>Engineer, Jackson County</i> <input checked="" type="checkbox"/> (proxy Jack Willey)	<input checked="" type="checkbox"/> Tim Vick, (Vice-Chair) <i>City of Manchester</i> <input checked="" type="checkbox"/> (proxy Connie Behnken)	<input checked="" type="checkbox"/> Josh Boldt <i>City of Maquoketa</i> <input type="checkbox"/> (proxy Diane Frandsen)
<input checked="" type="checkbox"/> Steve Lindner <i>City of DeWitt</i>	<input checked="" type="checkbox"/> Jason Craft <i>City of Clinton</i> <input type="checkbox"/> (proxy Matt Brooke)	<input checked="" type="checkbox"/> Gail Kuhle <i>Regional Transit Authority</i> <input type="checkbox"/> (proxy Stacie Scott)
<input checked="" type="checkbox"/> Dennis Hart <i>Clinton MTA</i>	<input type="checkbox"/> Randy Zobrist <i>Riverbend Transit</i>	<input type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i> <input type="checkbox"/> (proxy Holly McPherson)

Policy Board Members Present:

<input checked="" type="checkbox"/> Harley Pothoff <i>Dubuque County</i> <input type="checkbox"/> (proxy Jay Wickham)	<input checked="" type="checkbox"/> Jack Willey (Vice-Chair) <i>Jackson County</i> <input type="checkbox"/> (proxy David Dryer)	<input type="checkbox"/> Jeff Madlom <i>Delaware County</i> <input checked="" type="checkbox"/> (proxy Anthony Bardgett)
<input type="checkbox"/> Tom Determann <i>Clinton County</i> <input checked="" type="checkbox"/> (proxy Todd Kinney)	<input checked="" type="checkbox"/> Connie Behnken <i>City of Manchester</i> <input checked="" type="checkbox"/> (proxy Tim Vick)	<input checked="" type="checkbox"/> Steve Hasenmiller <i>City of DeWitt</i> <input checked="" type="checkbox"/> (proxy Steve Lindner)
<input type="checkbox"/> Tom Messerli <i>City of Maquoketa</i> <input checked="" type="checkbox"/> (proxy Josh Boldt)	<input checked="" type="checkbox"/> Scott Maddasion (Chair) <i>City of Clinton</i> <input checked="" type="checkbox"/> (proxy Jason Craft) <input type="checkbox"/> (proxy Matt Brooke)	<input checked="" type="checkbox"/> Dave Heiar <i>Small Cities, Jackson County</i> <input type="checkbox"/> (proxy vacant)
<input checked="" type="checkbox"/> Mick Michel <i>Small Cities, Dubuque County</i>	<input type="checkbox"/> Linda Gaul <i>Small Cities, Delaware County</i> <input type="checkbox"/> (proxy Donna Boss)	<input checked="" type="checkbox"/> Andrew Kida <i>Small Cities, Clinton County</i>
<input checked="" type="checkbox"/> Sam Shea* <i>IA DOT</i>	<input checked="" type="checkbox"/> Larry McDevitt <i>Transit Representative (RTA)</i>	<input type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i> <input type="checkbox"/> (proxy Holly McPherson)

Others Present: Kelley Brown, Russell Weber, Ben Davison

Staff Present:

<input checked="" type="checkbox"/> Chandra Ravada <i>Transportation Director</i>	<input checked="" type="checkbox"/> Sarah Berning <i>Project Services Manager</i>	<input checked="" type="checkbox"/> Dan Fox <i>Senior Planner</i>	<input checked="" type="checkbox"/> Chris Wesseln <i>Planner I</i>
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A quorum was present. *Non-Voting Advisory Member

Call to Order

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 9:02 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Chair, Scott Maddasion at 9:02 a.m. Introductions were made at this time.

Review/Approve the Agenda for the Thursday, June 23, 2022, Technical Advisory Board and Policy Board joint meeting

Motion by Vick, second by Lindner from the RPA Technical Advisory Board to approve the agenda for the Thursday, June 23, 2022, RPA meeting. The motion passed unanimously.

Motion by Heiar, second by Pothoff from the RPA Policy Board to approve the agenda for the Thursday, June 23, 2022, RPA meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from Thursday May 26, 2022, RPA Policy and Technical Advisory Board joint meeting

Motion by Bardgett, second by Vick from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from Thursday May 26, 2022, RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Heiar, second by McDevitt from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from Thursday May 26, 2022, RPA Policy Board meeting. The motion passed unanimously.

Review/Approve Federal Fiscal Year (FFY) 2023-2026 Transportation Alternative Program (TAP)

Ravada explained the total funds for the RPA 8 TAP project for FY 2023-2026 is \$813,000.00. Ravada stated we received the following project applications.

- 1- City of Clinton, 13th Avenue North Bike Trail
- 2- City of DeWitt, Paul Skeffington Memorial Trail Extension 2024 – Westwood Drive
- 3- City of Manchester, Grand Avenue Trail Extension

Ravada stated Clinton and Manchester requested \$250,000.00 each, and the city of DeWitt requested \$170,000.00 to fund their projects. All applicants are requesting funds for different fiscal years. Ravada requested the boards approval so projects can be programmed into the TIP.

Motion by Bardgett, second by Kuhle to recommend to the RPA 8 Policy Board approval of the Federal Fiscal Year (FFY) 2023-2026 Transportation Alternative Program (TAP). The motion passed unanimously.

Motion by Heiar, second by Boldt to approve the Federal Fiscal Year (FFY) 2023-2026 Transportation Alternative Program (TAP). The motion passed unanimously.

Review/Approve Final Federal Fiscal Year (FFY) 2023-2026 RPA 8 Transportation Improvement Program (TIP)

Motion by Willey, second by Hasenmiller to open the public hearing. The motion passed unanimously. The public hearing was opened at 9:09 a.m.

Ravada referred to the TIP, stating no major changes were made to the TIP. All projects from all entities were added. Ravada reviewed some of the project within the TIP.

Motion by Bardgett, second by Vick to recommend to the RPA 8 Policy Board approval of the Final Federal Fiscal Year (FFY) 2023-2026 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Hasenmiller, second by Pothoff to approve the Final Federal Fiscal Year (FFY) 2023-2026 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Review/Approve Final RPA 8 2045 Long Range Transportation Plan (LRTP)

Ravada informed the board that all changes have been made there were giving by the IADOT. Ravada requested the board to approve the plan.

Motion by Willey, second by Behnken to close the public hearing. The motion passed unanimously. The public hearing was closed at 9:12 a.m.

Motion by Bardgett, second by Vick to recommend to the RPA 8 Policy Board approval of the Final RPA 8 2045 Long Range Transportation Plan (LRTP). The motion passed unanimously.

Motion by Pothoff, second by Willey to approve the Final RPA 8 2045 Long Range Transportation Plan (LRTP). The motion passed unanimously.

Discussion on the Safe Streets and Roads for All (SS4A) discretionary grant program

Ravada stated staff attending a few webinars with Federal Highway and US DOT on this subject. This is a new federal grant rolling out. Ravada stated first a safety plan needs to be in place for the RPA and MPO areas before applying for the grant. Ravada stated there will be \$1 billion dollars available yearly and it will be highly competitive. It was suggested to take a regional approach when applying. Ravada asked the board what their thoughts were on this grant.

Discussion followed.

Board decided they need more information on the grant and what it all involves. Board asked Ravada and staff to create a summary of all requirements of the grant and how it would look when RPA starts applying for funds.

Discussion followed.

Review/Adopt Clinton County Trail Plan

Fox stated this plan includes an inventory of bike and ped network within the RPA region and maps out future trails. Fox stated this project was funded through RPA work program and therefore will need to be adopted by RPA. Fox stated this plan has also been presented and approved by Clinton County supervisors and all cities within Clinton County.

Motion by Vick, second by Lindner to recommend to the RPA 8 Policy Board to adopt the Clinton County Trail Plan. The motion passed unanimously.

Motion by Heiar, second by Pothoff to adopt the Clinton County Trail Plan. The motion passed unanimously.

Comments from the public

There was no public present or written comments received.

Other Business and Announcements

Thank you

Ravada thanked Dave Heiar for his participation on the RPA Board and all he has done for all the small cities within the RPA region. Wished him well on his retirement.

Adjournment

Motion by Bardgett, second by Kuhl to adjourn the Thursday, June 23, 2022, RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 9:50 a.m.

Motion by Pothoff, second by Heiar to adjourn the Thursday, June 23, 2022, RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 9:50 a.m.

Respectfully,

Chandra Ravada
Transportation Director